### Announcement & Registration Form - Please Post 34th Midwest Facilitators' Conference Friday, May 7, 2004 Midwest Facilitators' Network- http://www.midwest-facilitators.net

Location:

Catalyst Ranch 656 W Randolph - Suite 3-W Chicago, Illinois 60661 http://www.catalystranch.com

	Conference Agenda
8:00am	Arrival, Registration, Continental Breakfast, Networking
8:15am	Conference Kickoff
SESSION 1	"A Facilitator's Vision" <u>AND</u> "Meeting Manager or Meeting Leader: Which are you?" Michael Wilkinson (Leadership Strategies - Atlanta, GA)
8:30am to 10:00am	Where is our industry going? What does success look like ten to fifteen years out? What is the role each facilitator can play in bringing about this vision? How do we move from being viewed as meeting managers who are expendable when the economy goes bad, to being seen as leaders in group dynamics and an essential ingredient in an organization's success? In this keynote address, Michael Wilkinson, one of the leaders in our industry, will give his view on where our industry is going, what our industry can become and the things each of us can do to lead the way.
10:00am	Break, Networking, etc. (15 minutes)
TANDEM 2A 10:15am	"Create the Future Work Session"  Marian Cook (AGEOS - Wheaton, IL)
to 12:15pm	The world is changing. Uncertainty is high. Thoughtful and informed preparation is key. With heavy information and work overload, it is difficult for business leaders to take the necessary step back to look forward and plan for the future. The purpose of this session is to create the optimum conditions to examine and plan for the future of your business.
TANDEM 2B 10:15am	"Group Decision Making: Getting the Group Unstuck!"  Kristin Aikin (New Angle Consulting - Evanston, IL) & Amy Riley (Shoop Consulting Group - Chicago, IL)
to 12:15pm	Have you been part of – or observed – a group that is stuck? Have you facilitated a group that isn't moving forward as quickly as it could? Learn some easy-to-use concepts and techniques to help groups – any kind of group – make decisions efficiently and effectively.
12:15pm	Lunch, Networking, Etc. (60 minutes)
TANDEM 3A 1:15pm	Certification: Moving to a Higher Level - Certified Master Facilitator (CMF) Program"  Michael Wilkinson (Leadership Strategies - Atlanta, GA)
to 3:00pm	In this workshop, a board member from the National Institute for Facilitation will reveal what the research survey said about outstanding facilitated sessions and will show you how to determine if you have what it takes to be a Certified Master Facilitator.
TANDEM 3B 1:15pm	"Enhancing Productivity by Providing a Creatively Stimulating Environment" - Eva Niewiadomski (Catalyst Ranch, Chicago, IL)
to 3:00pm	This workshop will explore the importance environment plays in eliciting more from participants and employees and how environment can make or break a meeting. We will discuss how each of the five senses can be engaged throughout the meeting in such a way that the participant is more invested in the meeting and its results.
3:00pm	Break, Networking, etc. (15 minutes)
	"Consultative Selling from the Inside and Outside"  John Hirth (Selling Dynamics - Arlington Heights, IL)
TANDEM 4A 3:15pm to 5:00pm	Success in selling consulting services is no different than in success selling other products and services. Your customer/prospect must first understand your value. However, many consultants and sales people still use selling models that don't fit the new business marketplace. They use a selling model that makes it difficult to differentiate themselves and stand out from the crowd. In an ever-increasing competitive climate, it is essential to approach the marketplace and prospects in new and different ways. This session will help you learn the language of "Value Translation" that will keep you from being bought and viewed as a commodity and will help you control the selling process.
TANDEM 4B 3:15pm	"Innovations in Appreciative Inquiry"  Tom Griffin (U. S. Cellular Corporation - Chicago, IL)
to 5:00pm	This session will focus on one of the innovations of Appreciative Inquiry - The Appreciative Inquiry Summit Meeting. It will provide participants an understanding of the AI Summit methodology and highlight a unique application at U.S. Cellular involving over 2000 participants.
5:00pm	Wrap Up, Door Prizes, Adjourn

# Registration Information

	<u> </u>				
SPONSOR For This Conference	The Facilities for the 34th Midwest Facilitators' Conference are provided by <b>Catalyst Ranch</b> (known as Chicago's most unconventional meeting space), 656 W Randolph - Suite 3-W, Chicago, Illinois 60661, <a href="http://www.catalystranch.com">http://www.catalystranch.com</a>				
<u>SPONSOR</u> Nightingale-Conant	Since 1993, Nightingale-Conant (Niles, Illinois) has been a sponsor to MFN, providing the vast majority of door prizes. Nightingale-Conant is the largest producer and distributor of instructional and motivational audio and video tapes for Personal and Business Development, Wealth Building, Sales, Mind Technology, Health & Wellness and Spiritual Growth. N-C also provides Coaching Services and has a full-service Speakers' Bureau. Visit their website at: <a href="http://www.nightingale.com">http://www.nightingale.com</a>				
SPONSOR University Associates	Since 1993, University Associates, has been a sponsor and supporter of MFN activities, providing products and a number of high-value door prizes, such as tuition-free seats in their workshops. Visit their website at: <a href="http://www.universityassociates.com">http://www.universityassociates.com</a>				
Conference Fee	<ul> <li>Conference Fee:         <ul> <li>\$99.00 per participant on or before April 30<sup>th</sup> (Early Registration Discount)</li> <li>\$119.00 per participant after April 30<sup>th</sup></li> <li>\$119.00 per participant at the door (no guarantee without pre-registration)</li> </ul> </li> <li>Now accepting all major credit cards: (Visa, MasterCard, American Express, Discover/Novus, Diner's Club)</li> <li>Fee includes Conference, Materials, Continental Breakfast &amp; Lunch.</li> <li>Fee Does NOT include lodging (see suggestions below).</li> <li>Cancellations after April 30<sup>th</sup> or no shows may be assessed a cancellation fee</li> </ul>				
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	Register early to save \$ and to secure a place in this conference.  Phone:  (773) 463-2288 - During the recording press the "2" key. Please announce "MFN Conference Registration", your company name, and the name, phone # and payment information for each registrant.				
How to Register	(773) 463-1830 - Fax completed registration form with payment information for each registrant.				
Tion to Regioto.	E-Mail:	<u>I:</u> register@midwest-facilitators.net – E-mail completed registration form with payment information and subject: announce "MFN Conference Registration".			
	Snail-mail: Mail completed registration form with payment information to MFN c/o Jordan-Webb, 2656 W Montrose Ave, - Suite 110, Chicago, IL 60618-1559.				
	On-Site: Registration and payment on-site is subject to availability. No guarantee without preregistration.				
Lodging	Participants are responsible for arranging their own lodging. There are many options available. For a wider selection of hotels: <a href="http://www.catalystranch.com/lodging.html">http://www.catalystranch.com/lodging.html</a>				
	http://www.a	lolph St 123 or (800)-643-1500 <u>llegrochicago.com</u>	Hotel Burnham 1 W Washington St (312)-782-1111 or (877)-294-9712 <a href="http://www.burnhamhotel.com">http://www.burnhamhotel.com</a>		
Other Nearby Lodging	Rodeway Inn Mid-City Plaza 1 S Halsted (312)-829-5000 <a href="http://www.qualityinn.com">http://www.qualityinn.com</a>		W Chicago City Center 172 W Adams (312)-332-1200 or (800)-621-2360 <a href="http://www.starwood.com/whotels">http://www.starwood.com/whotels</a>		
	Palmer House Hilton 17 E Monroe (312)-726-7500 or (800)-445-8667 http://www.hilton.com/en/hi/hotels/index.jhtml? ctyhocn=CHIPHHH		House of Blues Hotel - Chicago 333 N Dearborn (312)-245-0333 or (800)-235-6397 http://www.loewshotels.com/hotels/chicago		
Meals	Continental breakfast and lunch is included in the Conference fee. Participants with <b>special dietary</b> needs contact: david.dewitt@dsc-logistics.com				
Dress Code	Business ca	sual			

## **Travel Information**

	Catalyst Ranch (known as Chicago's	most unconventional meeting space) is legated just west of				
Travel Suggestions	Catalyst Ranch (known as Chicago's most unconventional meeting space) is located just west of the Chicago's Downtown Loop in the area known as the Haymarket Square District. For a map of the area: <a href="http://www.catalystranch.com/maps.html">http://www.catalystranch.com/maps.html</a> . There are plenty of public transportation options available. Car pool! Use your network! Call if you need help. We will help people who can offer a ride or who are in need of a ride to make contact with each other.					
(1) From Chicago via I-90/94/57/294	From the North – a) Take I-90/94 (Ke continue eastbound on Washington; p	ennedy Expressway) southbound to Washington St exit; <b>b)</b> proceed as <b>(7-a)</b> below.				
(Kennedy or Dan Ryan Expressways)	From the South – f) Take I-90/94 (Dan Ryan Expressway) northbound to downtown Chicago; g) continue northbound to Washington Street exit; h) proceed as in (1-b) above					
(2) From Chicago via US 41	<b>From the North</b> – <b>a)</b> Take Lake Shore Drive (US 41) southbound to Randolph St Exit; <b>b)</b> continue westbound on Randolph to Jefferson St; <b>c)</b> turn right (northbound) to parking lots on Jefferson & Randolph; proceed as <b>(7-b)</b> below.					
(Lake Shore Drive)	From the South – e) Take Lake Shore Drive, (US 41) northbound to Randolph St exit; f) proceed as in (2-b) above.					
(3) From Chicagoland (north/northwest), O'Hare Airport, Wisconsin, points north via I-90/94/294	a) Take I-90 Kennedy Expressway or I-94 Edens Expressway southbound to I-90/94 Junction; b) proceed as (1-a) above.					
(4) From Midway Airport, Chicagoland (south/southwest), points south via I-55 (5)	<b>a)</b> Take Cicero Ave (Illinois Route 50) northbound to I-55 (Stevenson Expressway); <b>b</b> ) take I-55 northbound to junction with I-90/94 (Kennedy Expressway); <b>c)</b> take I-90/94 northbound to Washington Street Exit; <b>d)</b> _proceed as in <b>(1-b)</b> above.					
From lowa and points west via I-290 and I-88	a) Take I-88 (East-West Tollway) eastbound to junction with I-290 (Eisenhower Expressway); b) take I-290 eastbound to junction with I-90/94 in downtown Chicago; c) proceed as in (1-f) above.					
(6) From lowa and points west via I-80	a) Take I-80 eastbound to I-55; b) take I-55 then proceed as in (4-b) above.					
(7) Parking	Eastbound on Washington: a) Driving eastbound on Washington, there are two "Park 1" parking lots on the NE corner and NW corner of Washington and Des Plaines Sts; \$10 (in by 8am) or \$11 for all day; b) walk north on Des Plaines or Jefferson to Randolph; c) walk west on Randolph to Catalyst Ranch (just before I-90/94 bridge) at 656 W Randolph and dial 300 to be buzzed in. d) Optionally drive to Jefferson & turn left (north) to parking lots (below) on Jefferson & Randolph.  Westbound on Randolph: e) Driving westbound on Randolph, there is a "Public Parking" lot at 116 N Jefferson; \$10 (in by 8am) or \$11 for all day and a "Park" lot on the NW corner of Randolph					
	and Jefferson; \$11 for all day; proceed as (7-c) above. For a map of the area: <a href="http://www.catalystranch.com/maps.html">http://www.catalystranch.com/maps.html</a> a) Take Chicago Transit Authority (CTA) L-Subway Trains downtown; Blue/Red Lines to Clark Lake Station; Red Line to Washington Station; Green Line to Clinton Station; Orange/Brown L					
(8) Commuting by Rail or Bus	to Washington Station; walk to Randolph then proceed as in (1-e) above.  b) Take METRA Trains to La Salle Street Station, Union Station (also AMTRAK), Oglvie Transportation Center or METRA Electric/South Shore Station. Short walk North to Randolph St and proceed as in (1-e) above. More details in announcement on MFN Website: <a href="http://www.midwest-facilitators.net">http://www.midwest-facilitators.net</a>					
or Rail Travel by	c) CTA Bus routes on Randolph St, Ha	alsted St, etc				
AMTRAK	Public Transit Information:	RTA (312)-836-7000 - <a href="http://www.rtachicago.com">http://www.rtachicago.com</a> METRA (312)-322-6777 - <a href="http://www.metrarail.com">http://www.metrarail.com</a> PACE (847)-364-7223 - <a href="http://www.pacebus.com">http://www.pacebus.com</a> CTA (888)-968-7282 - <a href="http://www.artachicago.com">http://www.artachicago.com</a> AMTRAK (800)-472-7245 - <a href="http://www.amtrak.com">http://www.amtrak.com</a>				
(9)	Take commercial flights into Chicago's	s O'Hare or Midway Airports. Rent a car and proceed as in				
Bỳ Áir		Orange Line Trains downtown and proceed as (8-a) above.				

To suggest a future program or presenter, or to become invo	nber and address changes so that we can keep you informed			
Friday May 7, 2004 MFN Spring Conference	Hosted by Catalyst Ranch in Downtown Chicago, IL - Details: "A Facilitator's Vision: Meeting Manager or Meeting Leader: Which are you?" and "Certification: Moving to a Higher Level - Certified Master Facilitator (CMF) Program" - Michael Wilkinson (Leadership Strategies); "Create the Future Work Session" - Marian Cook (AGEOS); "Innovations in Appreciative Inquiry" - Tom Griffin (U. S. Cellular Corporation); "Consultative Selling from the Inside and Outside" - John Hirth (Selling Dynamics); "Group Decision Making: Getting the Group Unstuck!" - Kristin Aikin (New Angle Consulting) & Amy Riley (Shoop Consulting Group); "Enhancing Productivity by Providing a Creatively Stimulating Environment" - Eva Niewiadomski (Catalyst Ranch); http://www./midwest-facilitators.net, info@midwest-facilitators.net, (773)-463-2288			
April 26-27, 2004 Passport to Adventure at Corporate Learning Institute	Passport to Adventure at Corporate Learning Institute (in Lisle, IL), Experience Chicago's Premier Outdoor Team Building Adventure Complex; <a href="http://www.corplearning.com">http://www.corplearning.com</a> , <a href="mailto:tbuividas@corplearning.com">tbuividas@corplearning.com</a> , (800)-203-6734			
April 30-May 5, 2004 IA2P Annual Conference	International Association of Public Participation (IA2P) Annual Pre- Conference & Conference, in Madison, WI, Information: http://www.iap2.org, jap2hg@iap2.org, (800)-644-4273			
May 26-27, 2004 Business Requirements to Use Cases with Facilitation Techniques Workshop	Business Requirements to Use Cases, with Facilitation Techniques, how to develop detailed business driven Use Cases, at Loyola University - Water Tower Campus, Downtown Chicago, (312)-925-6841, jhilty@sentientpoint.com, http://www.SentientPoint.com			
Jun 15-20, 2004 IAF Annual Conference	International Association of Facilitators (IAF) Annual Pre-Conference & Conference, in Scottsdale, AZ, Information: <a href="http://www.iaf-world.org">http://www.iaf-world.org</a> , <a href="mailto:iafoffice@igc.apc.org">iafoffice@igc.apc.org</a> or <a href="mailto:pbushee@mr.net">pbushee@mr.net</a> , (952)-891-3541, (800)-281-9948			
June 23-25, 2004 Object Oriented Business Modeling/UML Course Concepts through Specifications	Object Oriented Business Modeling/UML Course - Concepts through Specifications, at Loyola University - Water Tower Campus, Downtown Chicago, (312)-925-6841, <a href="mailto:jhilty@sentientpoint.com">jhilty@sentientpoint.com</a> , <a href="mailto:https://www.SentientPoint.com">https://www.SentientPoint.com</a>			
October TBA, 2004 MFN Fall Conference	Hosted by TBA – Details TBA, <a href="http://www./midwest-facilitators.net">http://www./midwest-facilitators.net</a> , <a href="mailto:info@midwest-facilitators.net">info@midwest-facilitators.net</a> , (773)-463-2288			
Monday, January 24, 2005 MFN Winter Conference	Hosted by Summit Executive Centre in Downtown Chicago, Presenter & Program Details TBA, http://www./midwest-facilitators.net, info@midwest-facilitators.net, (773)-463-2288			
	il or Fax to Registrar			
Registration Form - 34th Facilitators' Conference - Midwest Facilitators' Network - 05/07/2004  Early Conference Fee: \$99/registrant: \$				

Registration For	m - 34th Facilitators' Cor	nference - Midwest Facilitators'	Network	c - 05/07/	2004
Name Company		Early Conference Fee: \$99/registrant: \$(On/Before 04/30/2004)			
		Late <b>Conference Fee: \$119/registrant:</b> At the Door <b>Fee: \$119/registrant:</b>			\$ : (After 04/30/2004)
Address & Mail Code		Mark Session Choices: 2: A - B 3: A - B 4			4: A - B
City/State/Zip		Visa-MasterCard-American Express-Discover/Novus-Diner's Club CARD NUMBER			
Business Phone	Home Phone	SIGNATURE		EXP. DATE	VCODE
E-mail Address and Website Address		Your Company PO Number for Billing	Your Company PO Number for Billing		

#### About the Presentations and the Presenters I

"A Facilitator's Vision"
"Meeting Manager or Meeting Leader: Which Are You?"
by Michael Wilkinson
(Leadership Strategies, Atlanta, Georgia)

Where is our industry going? What does success look like ten to fifteen years out? What is the role each facilitator can play in bringing about this vision? How do we move from being viewed as meeting managers who are expendable when the economy goes bad, to being seen as leaders in group dynamics and an essential ingredient in an organization's success? In this keynote address, Michael Wilkinson, one of the leaders in our industry, will give his view on where our industry is going, what our industry can become and the things each of us can do to lead the way.

Certification: Moving to a Higher Level
The Certified <u>Master</u> Facilitator (CMF) Program
by Michael Wilkinson
(Leadership Strategies, Atlanta, Georgia)

Do you have what it takes to be a Certified Master Facilitator? In May, 2003, over 450 facilitators and clients participated in a research survey to first define the characteristics of an outstanding facilitated session, and then to identify the skills and abilities that a facilitator must have to lead such sessions. From this research has come the Certified Master Facilitator (CMF) program, a designation created by the National Institute for Facilitation (www.nifac.org). The CMF sets a high standard and establishes a level of excellence to which facilitators can aspire. The program provides a rigorous process for assessing advanced mastery in facilitation and for ensuring a depth of knowledge and facilitation experience. In this workshop, a board member from the National Institute for Facilitation will reveal what the research survey said about outstanding facilitated sessions and will show you how to determine if you have what it takes to be a Certified Master Facilitator.

Michael Wilkinson is the Managing Director for Leadership Strategies, a firm that specializes in providing organizations with professional facilitators to lead executive retreats and task forces through strategic planning, process improvement, information needs analysis, and issue resolution. He is the author of the firm's highly acclaimed course, The Effective Facilitator. He is also the principal author of From Management to Leadership, Strategies for Managing Client Relationships, The Effective Consultant, and Strategic Planning. Mr. Wilkinson is one of the nation's leaders in the facilitation industry. He is a Board member of the National Institute for Facilitation and founder of the National Facilitator Database. He has been awarded both the Certified Professional Facilitator and the Certified Master Facilitator designations for experience and demonstrated expertise in facilitation. In December, 2003 he was named Facilitator of the Year by the Southeast Association of Facilitators for achievement and contributions to the field. His client experience covers a wide range of public and private sector organizations, including such organizations as The Coca-Cola Company, KPMG Peat Marwick and The United Way of America. Mr. Wilkinson is a much sought after facilitator, trainer and speaker, both nationally and internationally. He has completed international assignments in Bangkok, Brisbane, Glasgow, Hamburg, Hong Kong, London, Milan, Singapore and Sydney. Prior to Leadership Strategies, Mr. Wilkinson spent eight years in the information technology practice of Ernst & Young's Management Consulting Group. He has been a certified data processor and was selected by the Governor of Georgia to serve for three terms on his twelve-member Information Technology Policy Council.

For more information visit: http://www.leadstrat.com, http://nifac.org, http://nfdb.com, http://www.seaf.org

#### **About the Presentations and the Presenters II**

#### "Create the Future Work Session" by Marion Cook (AGEOS - Wheaton, Illinois)

Driving Innovation Through Education and Interaction. The world is changing. Uncertainty is high. Thoughtful and informed preparation is key. With heavy information and work overload, it is difficult for business leaders to take the necessary step back to look forward and plan for the future. The purpose of the Create the Future Work Sessions is to create the optimum conditions to examine and plan for the future of your business. Business leaders are hungry for the right future-focused information and the time and tools to act on it. Designed as a full day of educational discussion topics followed by facilitated brainstorming and action planning, these sessions are focused on opening your mind to the possibilities the future presents. For this program, one trend will be selected for the "Educate and Innovate" process: Future Trends in the Work Place.

Marian Cook is a futurist, strategist, business executive and speaker. She is the President and CEO of Ageos Enterprises (Chicago, Denver), a business and technology consulting firm that helps clients find innovative ways to drive profitable growth. She began her career with 8 years at IBM as a systems engineer and strategist. She held leadership positions at 3 consulting firms before starting her own in 2000. Her leadership has most recently been recognized by the Influential Woman in Business Award presented by The National Association of Women Business Owners / Chicago, as one of The Top 100 People of Chicago's High Tech Community by I-Street magazine, and as a "Woman in Black" Award winner for leadership in the technology and business community. Currently, she is a Subject Matter Expert Editor for McGraw-Hill on how to run professional services organizations. She has been quoted in Crain's, The Chicago Sun-Times, The Business Ledger, Information Week and I-Street. Ms. Cook was appointed to Chicago's Mayor's Council of Technology Advisors and serves on many boards. She is on the team creating the "Future Learning Environment" exhibit for the 2004 Architecture Show at The Art Institute of Chicago, and The Field Museum's Council of Africa.

For more information visit: <a href="http://www.ageos1.com">http://www.ageos1.com</a>

"Group Decision Making - Getting the Group Unstuck!" by Kristin Aikin (New Angle Consulting - Evanston, Illinois) and Amy Riley (Shoop Consulting Group - Chicago, Illinois)

Have you been part of – or observed – a group that is stuck? Have you facilitated a group that isn't moving forward as quickly as it could? Learn some easy-to-use concepts and techniques to help groups – any kind of group – make decisions efficiently and effectively.

In this session you will:

- Uncover barriers to effective group decision-making
- Learn a number of interactive exercises and techniques groups can use to facilitate the decisionmaking process and make it overt and efficient
- Determine which technique will be most appropriate for situations you currently face with your own group or with a client group

#### **About the Presentations and the Presenters III**

Kristin Aikin is a management training consultant, team coach, and facilitator with a B.S. from Northwestern University and a M.S.M. in Organizational Communication & Training from the Daniels College of Business at the University of Denver. She is an expert at transitioning management groups into high performing teams. She is a member of the Chicago Chapter of the American Society of Training and Development (CCASTD) and serves as a consultant and instructor for the corporate training division of Outward Bound (Outward Bound Professional), the Corporate Learning Institute and Partners for Productivity. Kristin is an adjunct faculty for the Daniels College of Business and the Colorado Mountain College. Kristin has consulted with clients in team and leadership development, effective communication, conflict resolution, strategic thinking, managing change, job interviewing, and 'train the trainer'. Her approach is personable, professional, and focused on the quality and impact of the learning experience and the outcomes. Kristin is qualified in the Myers-Briggs Type Indicator, FIRO- B and DiSC, and she maximizes the relevancy of these tools by incorporating engaging experiential learning techniques resulting in higher work performance and increased self-awareness and team esteem. Kristin is certified in low and high ropes courses and rock climbing. She is fluent in Spanish and has spent 10 years in experiential education, instruction and group and team facilitation.

Amy L. Riley, MSTD is a highly energetic consultant who helps clients meet their specific performance goals. She specializes in training and development consultation and facilitation, and she has experience working with a variety of organizational types including retail, manufacturing, software, technical services, healthcare, and financial services. Amy is successful because she is pragmatic, action-oriented, and listens intently to provide customized activities that fit the people and the situation, and are therefore, extremely effective. She uses creative approaches and exceeds client expectations with limited resources. Her training and development experience is broad and includes developing competencies for supervisors, designing learning events needed to successfully launch new processes, and mapping out individual development plans. She has designed, facilitated, and measured the impact of learning events covering a variety of subjects from motivating employees and understanding your leadership style to software navigation and process improvement. As a facilitator, Amy has worked with many company-wide cross-functional teams. She has facilitated large and small teleconferences, videoconferences, face-to-face meetings, department meetings, conferences, and training workshops. Amy earned a Bachelors of Arts in French International Business from the University of Illinois in Champaign and has a Masters of Science in Training and Development, with an emphasis in Organization Development, from Loyola University in Chicago. She is a graduate of the American Society of Training and Development (ASTD)'s Human Resource Development (HRD) Institute and a certified Development Dimensions International (DDI) Facilitator. She has a certificate in Using the Internet in Corporate Training from Jones International University.

"Enhancing Productivity by Providing a Creatively Stimulating Environment" by Eva Niewiadomski (Catalyst Ranch - Chicago, Illinois)

Looking to shake up your meetings? Trying to find a way to keep your sessions energetic and vibrant? This workshop will explore the importance environment plays in eliciting more from participants and employees and how environment can make or break a meeting. We will discuss how each of the five senses can be engaged throughout the meeting in such a way that the participant is more invested in the meeting and its results. We will arm you with tools and ideas for transforming even the most boring, staid hotel conference room into a space that will exponentially increase the results of each and every meeting you facilitate. In the second portion of the workshop, we will talk about how to maintain the momentum of the environment you've created and keep your participants engaged every step of the way. We will explore the power of icebreaker, energizer and creativity exercises and go through a range of examples. And to make sure that you feel comfortable adding them to your repertoire, we'll practice them in the session and have some fun.

#### About the Presentations and the Presenters IV

**Eva Niewiadomski** is owner and founder of Catalyst Ranch, an innovative meeting space in downtown Chicago, located in historic Haymarket Square. The environment at Catalyst Ranch is unlike any other conference centerit is colorful, eclectic, filled with retro furniture, windows, toys, artwork, books, an electronic organ, boas, essential AV equipment and lots more to boot. Prior to opening her own business, Eva worked for fifteen years for Quaker Oats, most recently in marketing and new product development. It was in that capacity that she trained as a facilitator and designed and led multitudes of new product, naming and promotion development brainstorming sessions. And, in her spare time, she also created a couple of Innovation Hallways and a Creativity Room for the divisions she was working for at the time. Those were the precursors for Catalyst Ranch. Eva has an MBA from Kellogg in Marketing and International Business. In her previous incarnations she was a CPA and a financial analyst, but she really doesn't like to talk about that deeply buried history. Some of Catalyst Ranch's loyal clients include U.S. Cellular, Wm. Wrigley Jr. Co, Unilever Home & Personal Care, Heartland Alliance, Quaker Foods & Beverages, Motorola, Supergroup®, Think Shop, Russell Williams Group and Customer Evangelists.

For more information visit: http://www.catalystranch.com

#### "Consultative Selling from the Inside and Outside" by John Hirth (Selling Dynamics - Arlington Heights, Illinois)

Success in selling consulting services is no different than in success selling other products and services. Your customer/prospect must first understand your value. However, many consultants and sales people still use selling models that don't fit the new business marketplace. They use a selling model that makes it difficult to differentiate themselves and stand out from the crowd. In an ever-increasing competitive climate, it is essential to approach the marketplace and prospects in new and different ways. This session will help you learn the language of "Value Translation" that will keep you from being bought and viewed as a commodity and will help you control the selling process.

#### **Customer Value**

One reason you may have trouble is that you may be giving out too much information too early and too fast. By doing this, you actually begin to give away some of your value and your prospect may be unwilling to buy the rest of it. What consultants really need to understand is that a prospect should never buy anything from you unless they believe there's a payoff - something significant enough for them to want to change from the status quo. So when you perceive a lack of interest or enthusiasm in a prospect, understand that the reluctance to buy is that they don't believe the payoff will big enough.

#### **Consultant Value**

As a consultant, if you are currently closing about ten percent of your opportunities, you are probably doing pretty well. However, if you could find a way to close twelve percent of your opportunities instead of ten percent, that would be a two percent increase in your effectiveness. This could result in a revenue increase of least a twenty percent. So increasing your closing ratio by a small percentage could result in a significant increase in your bottom line and that would be a big payoff for you.

These are pure issues about translating value, for yourself and for your customer/prospect. As an internal or an external consultant, if you have more business than you can handle, you probably don't need to attend this session. However most of you probably would like to know how you could sell more of your consulting services, more easily. This session will help you understand how you might better control:

- Giving away your services for free
- Taking too long to close
- · Changing of work scope before you close, causing further delays, or
- Changing of work scope after you closed, lowering your margins

#### About the Presentations and the Presenters V

**John Hirth** is President and Principal of this sales management and motivational training company based in Arlington Heights, IL. Having been responsible for sales and management personnel for over 17 years, John is well qualified to bring his audiences practical and usable advice on how to be more successful in selling, managing and motivating people. His energetic and lively style provides a motivational spark that helps his audience push past their success barriers to reach new goals and aspirations. His past selling experience includes the sale of both tangible and intangible products to clients as diverse as small manufacturing companies and individuals to Fortune 500 companies.

For more information visit: http://www.sellingdynamics.com

#### "Innovations in Appreciative Inquiry" by Tom Griffin (U. S. Cellular Corporation - Chicago, Illinois)

Appreciative inquiry is an approach to organization development (OD) that has been used successfully in small and large scale change projects with hundreds of organizations worldwide. It is based on the simple idea that organizations move in the direction of what they ask questions about. For example, when groups study human problems and conflicts, they often find that both the number and severity of these problems grow. In the same way, when groups study high human ideals and achievements, such as peak experiences, best practices, and noble accomplishments, these phenomena, too, tend to flourish. Thus, appreciative inquiry distinguishes itself from other OD methodologies by deliberately asking positive questions to ignite constructive dialogues and inspire action within organizations. This session will focus on one of the innovations of Appreciative Inquiry - The Appreciative Inquiry Summit Meeting. It will provide participants an understanding of the AI Summit methodology and highlight a unique application at U.S. Cellular involving over 2000 participants.

**Thomas J. Griffin** is Director, Organization & Leadership Development at U.S. Cellular headquartered in Chicago, IL. Tom authored *The Appreciative Inquiry Summit* (with James Ludema, Diana Whitney & Bernard Mohr). Other publications include "Appreciative Future Search: Involving the Whole System in Positive Organization Change" (*Organization Development Journal*, 2000) and "Appreciative Leaders: In the Eye of the Beholder". Tom holds a Ph.D. in Organization Development from Benedictine University in Lisle, IL.